

Initial: _____ Date: _____

rentals@acceleratepropertygroup.com | 0466 71 71 61 | 477 Boundary Street, Spring Hill

Submit applications via email or MMS to the above details

Tenancy Application Form		
Property Applying For:		
Applicant Full Name:		
Mobile:	Email:	
Commencing: ____/____/____	Rent Per Week \$_____	Lease Term: _____ months
Statement of Costs: To be paid by bank transfer to Accelerate Property Group Trust Account First 4 Weeks Rent \$_____ + 4 Weeks Equivalent for Bond \$_____		
Occupancy Details	Name of applicants applying with you: _____ _____ Number & age of children, if any: _____	Pets? Yes/ No Details: _____

Accelerate Property Group welcomes your application and any queries you may have. The following information and checklist will assist you to complete the tenancy application so that it can be completed as quickly as possible.

APPLICATION CHECKLIST TO BE COMPLETED BY THE APPLICANT

Before I submit this application, I have:

- Inspected the property, both externally and internally
- Read and signed the privacy disclosure statement and privacy consent
- Sighted a blank copy of a lease agreement
- One application form must be completed per applicant or approved occupant/guarantor
- This application cannot be processed until it is fully complete, signed where requested and all supporting documentation provided
- Third parties responsible for rental payments must complete this same application form

PLEASE NOTE: YOU MUST PROVIDE ONE ITEM FROM EACH SECTION

Section One (Confirmation of who you are)	Section Three (Confirmation of address)
<input type="checkbox"/> Drivers Licence <input type="checkbox"/> Passport <input type="checkbox"/> Other Photo Identification	This must include your name and home address <input type="checkbox"/> Previous Tenancy Reference <input type="checkbox"/> Rental Ledger - Current <input type="checkbox"/> Previous Two Rent Receipts <input type="checkbox"/> Council Rates Notice <input type="checkbox"/> Motor Vehicle Registration <input type="checkbox"/> Bank Statement <input type="checkbox"/> Telephone Account
Section Two (Confirmation of paying the rent) <input type="checkbox"/> Current Wage Advice <input type="checkbox"/> Centrelink Income Statement <input type="checkbox"/> Previous Tax Return <input type="checkbox"/> Business Activity Statement	

Personal Details	Date of Birth ____/____/____ <input type="checkbox"/> Smoker <input type="checkbox"/> Non Smoker Divers Licence/18+ Card #: _____ Expiry: _____ Passport Number: _____ Expiry: _____ Have you ever been known by another name: _____
Current Address	_____ <input type="checkbox"/> Home owner <input type="checkbox"/> Renting <input type="checkbox"/> Living with parents
Current Rental Details	Rent per week: \$_____ Duration: _____ Agency: _____ Contact Phone: _____ Email: _____
Previous Rental Details	Address: _____ Rent per week: \$_____ Duration: _____ Agency: _____ Contact Phone: _____ Email: _____
Was your rental bond at your last address refunded in full?	<input type="checkbox"/> Yes <input type="checkbox"/> No If NO, give reason: _____
Employment or Income:	Current Employer (Company Name): _____ Position: _____ Contact/Payroll: _____ Length of Employment: _____ Net Weekly: \$ _____ Phone: _____ Email: _____

If Self Employed	Accountants Firm:----- Contact:----- Phone:----- Email:----- How Long Self Employed:----- ACN/ABN:----- Business Name:----- Nature of Business:----- Address:----- Industry:-----		
Income – Other than Wages or Centrelink	Applicant receiving income other than from an employer or Centrelink must provide evidence by means of documents or confirmation in writing. Please indicate the documents you have supplied to support this application; <input type="checkbox"/> Parent /Guardian confirmation of income support – to also complete an application in full <input type="checkbox"/> Other Income – Please specify:-----		
Student: To completed if attending Uni/ Tafe/ Other	Institution:-----	Name of Course:-----	Duration Remaining:-----
Australian Citizen?	<input type="checkbox"/> Yes <input type="checkbox"/> No If no to either – supply a copy of passport and visa		
Permanent Resident?	<input type="checkbox"/> Yes <input type="checkbox"/> No Visa expires ____/____/____		
Vehicle Information	Car Registration ----- Model:-----		
Emergency Contact Details (Next of Kin)	Name:----- Contact----- Relationship:-----		

- During my inspection of this property I found it to be in a satisfactory condition: YES NO
- If NO, I request the following items should be attended to prior to the commencement of my tenancy. I acknowledge that these times are subject to the lessor's approval:

- I acknowledge that this is an application to rent this property and that my application is subject to the Lessors approval and understand that there is no legal obligation for a reason to be given, should this application not be accepted.
- I declare that the information provided is true and correct. I consent to this application be verified and reference check/s with Tenancy Default Databases being undertaken.

Application

I the applicant, declare that I am not an undischarged bankrupt and that the information provided by me is true and correct. I acknowledge this form may be retained for one (1) month then destroyed. On approval of application by the owner I understand that I must pay a holding deposit equivalent to **one weeks rent within 24 hours** of being notified of approval of this application by the agent with such holding deposit to be applied towards the rental bond. The balance of bond and rent is required to be paid on the signing of the General Tenancy Agreement and bond documents. I understand that if I withdraw my application the holding deposit will be forfeited unless the withdrawal occurs within 24 hours of approval.

Privacy Disclosure Statement

We are an independently owned and operated business and are bound by the National Privacy principles. We collect personal information about you in this form to assess your application for tenancy. We may need to collect information about you from your previous Lessors or Letting Agents, your Employer and Referees. We will also check if details of Tenancy defaults by you are held on a Tenancy Database. Your consent for us to collect the information is set out below in the Privacy Consent section.

Collection Notice

The personal information you provide in this Application or our Agency collects from other sources is necessary for our Agency to verify your identity, to process and evaluate the Application and to manage the Tenancy. If the Application is successful, personal information collected about you in this Application and during the course of your Tenancy, may be disclosed for the purpose for which it was collected to other parties including the Lessor, Referees, other Agents and third party operators of Tenancy Databases. If you are applying for a pet to reside within the premises within a complex with a community management scheme the onus is on you the tenant to apply to the Body Corporate for pet approval. Should you enter in to a General Tenancy Agreement without Body Corporate approval and your application is rejected you will still be bound by the terms of the general tenancy agreement. Information already held on Tenancy Databases may also be disclosed to our Agency and/or the Lessor. If you enter into a General Tenancy Agreement and if you fail to comply with your obligations under the Agreement, the facts and other relevant personal information collected about you during the course of your Tenancy may also be disclosed to the Lessor, third party operators of Tenancy Databases &/or other Agents.

Electronic Transmission

Consent is not given to receive any documentation relevant to the Tenancy by electronic communication methods such as email or facsimile and the method of receiving advice or notification by SMS is accepted. Tick if you would like to opt-out.

Marketing Consent

I understand that the Agency may need to contact me about Property related information Eg, properties for rent or for sale or other services which may interest me. I am the telephone account holder or nominated person by the account holder and agree Accelerate Property Group Pty Ltd to use the phone details provided below to contact me for marketing purposes until I advise otherwise.

Period of Contact: Indefinite until advised in writing otherwise Other:

Privacy Consent

I acknowledge that I have read the above Privacy Disclosure Statement and Collection Notice of Accelerate Property Group Pty Ltd. I authorise Accelerate Property Group Pty Ltd to collect information about me from:

- My previous letting Agents and/or Lessors;
- My personal referees, employers and all other references on this application;
- Tenancy Databases to which Accelerate Property Group Pty Ltd subscribes. I can refer to their Privacy Disclosure Statements via: www.tica.com.au and www.ntd.com.au

I authorise Accelerate Property Group Pty Ltd to refer my name and contact details to an arranger or service provider including tradespeople (to attend to work required at this Property), salespeople (primary and secondary Agents), valuers, the Lessor, other Agents, database operators, other Property Managers, Body Corporate, Insurance companies, Financial services, if required in the future, and to Authorities as required by law.

Utility Connections

If my Application for Tenancy is accepted, Accelerate Property Group at no additional charge will contact Direct Connect to assist with the connection of telephone, electricity, gas & insurance to the Property. Direct Connect is authorized to contact me direct regarding the connection of these utility services. Tick if you would like to opt-out.



DECLARATION AND EXECUTION By signing this application, I/we consent to Direct Connect arranging for the connection and disconnection of the nominated utility services and to providing information contained in this application to utility providers for this purpose; acknowledge having been provided with terms and Conditions of Supply of Direct Connect and having read and understood them together with the Privacy Collection Notice set out below, declare that all the information contained in this application is true and correct and given of their own free will, expressly authorise Direct Connect to provide any information disclosed in this Application to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; expressly authorise Direct Connect to provide any information disclosed in this Application to an information provider for the purpose of that information provider disclosing it to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; consent to Direct Connect contacting me by telephone or by SMS in relation to the marketing or promotion of all of the services listed under the heading "Utility Connections" above even if we/I have not applied for the connection of those services in this application. This consent will continue for a period of 1 year from the date of our/my execution of this application/until 281 days after we/I disconnect the last of the services in respect of which this application is made; acknowledge that this consent will permit Direct Connect to contact us/me even if the telephone numbers listed on this application form are listed on the Do Not Call Register; understand that under the requirements of the Privacy Act 1988, Direct Connect will ensure that all personal information obtained about me/us will be appropriately collected, used, disclosed and transferred and will be stored safely and protected against loss, unauthorised access, use, modification or disclosure and any other misuse; authorise the obtaining of a National Metering Identifier (NMI) for my residential address to obtain supply details; consent to Direct Connect disclosing my/our details to utility providers (including my/our NMI and telephone number); declare and undertake to be solely responsible for all amounts payable in relation to the connections and/or supply of the Services and hereby indemnify Direct Connect and its officers, servants and agents and hold them indemnified against any charges whatsoever in respect of the Services; acknowledge that, to the extent permitted by law, Direct Connect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of the services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection, disconnection or provision of, or failure to connect or disconnect or provide, the nominated utilities; acknowledge that whilst Direct Connect is a free service I/we may be required to pay standard connection fees or deposits required by various utility providers; acknowledge that the Services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated utility providers bind me/us and that after hours connections may incur additional service fees from utility providers; acknowledge that the real estate agent listed on this application form may receive a benefit from Direct Connect in connection with the provision of the service being provided to me/us by Direct Connect; and acknowledge the entitlement of Direct Connect and its associates, agents and contractors, to receive a fee or remuneration from the utility provider and that such fee or remuneration will not be refunded to me as a rebate in connection with the provision of the utility connection services. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements, authorisations and other undertakings set out in this application form on behalf of all applicants listed in this application form. Ph: 1300 664 755 Fax: 1300 664 185 Web: www.directconnect.com.au

Name _____ Signature _____ Date _____